# **Omar Mohammad Musallam Alhawatmah**



### **Personal Information:**

- Gender: Male.
- Date & Place of Birth: 1<sup>st</sup> April. 1981 Madaba
- Nationality: Jordanian
- Material Status: Married
- E-mail: <u>omarh1891@yahoo.com</u>
- Mobile: 0799638938
- Address: Amman

#### **Education Degree:**

- PHD Degree in Accounting (Effectiveness of the Auditors of the Audit Bureau in Evaluating the Financial and Administrative Control of Independent Governmental Commissions in Jordan) -The Word Islamic Sciences & Education University – Amman (2012-2015) – Excellent Degree.
- Master Degree in Accounting University of the Middle East- Amman (2009-2010) Excellent Degree (The first installment)
- Research: Measurement The Extent Of disclosure in Published financial Statements of Jordanian Industrial Public shareholding companies traded on the Amman stocks exchange - An Empirical study
- Bachelor Degree in Accounting Al-Zaytoonah University of Jordan (2005 -2009) Excellent Degree (The first installment)

## **Published Paper:**

Evaluation of Internal Control Units for the Effectiveness of Financial Control in administrative Government Units – A field Study in Jordan, European Scientific Journal, May 2016 edition vol.12, No.13 ISSN: 1857-7881. The Extent of Internal Control units in Government Sector with the Regulatory Standards of the International Organization of Supreme Audit Control Bodies (INTOSAI) in Jordan, Journal of Management Research, 2016, Vol. 8, No. 4.

#### Experiences:

- 1 Lecturer at University of Jordan from the second semester 2015/2016. Until Now
- 2- Certified Trainer in Iraq Central Bank.
- 3- Trainer in Department of Statistics.
- 4- Part time Lecturer at University of Jordan 2012 2013.
- 5- Lecturer at the Counseling Center University of Jordan 2011/2012.
- 6- Part time Lecturer at the Issra University first semester 2011 2013.
- 7- Part time Lecturer at the Zaytoonah University Summer Semester 2011.
- 8- Lecturer in the articles of Accounting in a number of centers and colleges from 2009 to 2011.
- 9- Accounting in Al-Yaman company of water treatment 15/3/2012 30/12/2012
- **10-** Financial manager in Al-Yaman company of water treatment 1/1/2013 12/10/2013
- 11-Financial manager in colleen Fashion and fresco Restaurant . 13/10/2013 18/1/2014.
- 12-Acting Director General and Financial manager Sama Amman Metal Industries 19/1/2014 31/4/2014.
- 13- Financial manager in Albilal group . 1/5/2014- 1/2/2015.

#### **Conferences :**

> The First Economic Conference – Aqaba Reality and Aspirations.

#### Computer skills and programs for accounting and auditing:

- Computer and Internet Applications (Excel 2010, Word 2010, Windows Application, Access 2010).
- Oracle , SQL Server 7.0, MS-Access 97 , Visual Basic 6.0, Crystal Reports .
- Inventory & Customer Management System ( ICMS).
- General Accounting System (GAS).
- Stores Automation System .
- Different Data Base .

#### Courses:

- A preparatory course for the international accounting standards and financial reporting – Alsarh Center - 2009

- A preparatory course for the perfect accountant Alyraa Center , 2009.
- Prepartory course JCPA Alsarh Center, 2009.
- Preparatory session CMA Abu-Ghazaleh Centur, 2008.
- Course English conversation and writing in the Middle East Center , 2008.
- Preparatory course CIA Al-Alamy Center, 2007.
- TOEFL , Average 400
- TOEFL , Average 507

# Job Responsibilities:

- Book keeping, posting, balancing, trial balance sheet.
- > Preparation of customer invoices & Daily deposits.
- Management of accounts and employee's expenses.
- Handling and processing payroll.
- Administration of employees' benefits and salaries.
- > Preparation of monthly financial statements in local and foreign currencies.
- > Preparation of schedules as required.
- Calculation of time sheets for payroll and compile other payroll data as necessary.
- > Other general accounting duties as assigned.
- > Doing all transaction relating to fixed and variable cost, letter of credits cost

(Omar M. Al- Hawatmah)